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กระทรวงการต่างประเทศ

ถนนกรุงเกษม กทม. ๑๐๑๐๐

๒๖ กุมภาพันธ์ ๒๕๕๓

เรื่อง   ทุนรัฐบาลญี่ปุ่น

เรียน   ปลัดกระทรวงการคลัง

สิ่งที่ส่งมาด้วย   ๑. รายละเอียดหลักสูตร

๒. หน่วยงานที่ได้รับการจัดสรรทุน

๓. รายละเอียดเกี่ยวกับการสมัครขอรับทุน

๔. รายละเอียดเกี่ยวกับผู้สมัครรับทุน

ด้วยรัฐบาลญี่ปุ่นเสนอให้ทุนแก่รัฐบาลไทย เพื่อส่งเจ้าหน้าที่เข้ารับการฝึกอบรมหลักสูตร Database Specialist for E-Government Promotion ระหว่างวันที่ ๑๓ กรกฎาคม - ๘ ธันวาคม ๒๕๕๓ ณ JICA Okinawa ประเทศญี่ปุ่น ดังมีรายละเอียดตามสิ่งที่ส่งมาด้วย ๑

สำนักงานความร่วมมือเพื่อการพัฒนาระหว่างประเทศ (สพร.) กระทรวงการต่างประเทศ พิจารณาแล้วเห็นว่าการฝึกอบรมดังกล่าวจะเป็นประโยชน์ต่อหน่วยงานต่างๆ และเนื่องจากรัฐบาลญี่ปุ่น กำหนดให้ผู้ที่จะเข้ารับการฝึกอบรมในปี ๒๕๕๓ จะต้องเป็นผู้ที่มาจากหน่วยงานที่เคยมีผู้ผ่านการฝึกอบรม ในหลักสูตรที่เกี่ยวข้อง ที่จัดโดย JICA Okinawa ตามสิ่งที่ส่งมาด้วย ๒ จึงขอให้ท่านพิจารณาเสนอชื่อผู้ที่มี คุณสมบัติเหมาะสม โดยดำเนินการตามรายละเอียดเกี่ยวกับการสมัครขอรับทุน ตามสิ่งที่ส่งมาด้วย ๓ และให้ผู้ได้รับการเสนอชื่อจัดทำรายละเอียดเกี่ยวกับผู้สมัครรับทุน ตามสิ่งที่ส่งมาด้วย ๔ ส่ง สพร. ภายใน วันที่ ๒ เมษายน ๒๕๕๓ ด้วย จักขอบคุณมาก

จึงเรียนมาเพื่อโปรดพิจารณา

ขอแสดงความนับถือ

(นางสาวสุชาดา ไทยบรรเทา)
รองผู้อำนวยการ ปฏิบัติราชการแทน
ผู้อำนวยการสำนักงานความร่วมมือเพื่อการพัฒนาระหว่างประเทศ

สำนักงานความร่วมมือเพื่อการพัฒนาระหว่างประเทศ

โทร. ๐ ๒๒๘๐ ๓๘๙๐

โทรสาร ๐ ๒๒๘๑ ๖๓๘๕, ๐ ๒๒๘๐ ๓๘๘๙

TRAINING AND DIALOGUE PROGRAMS

This information pertains to one of the Training and Dialogue Programs of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

I. Concept

Background

Recently, computerization of ministries and agencies in a central government and local government authorities is focused as one of the most effective solutions for capacity development for governance in various fields, like Health, Education, and Community Development, etc. in developing countries for poverty reduction. Moreover, installation of computer system gets easier and more cost-effective for developing countries than before because manipulations of computer systems get easier because of technological innovation and costs for hardware and software of ICT get reduced.

Nevertheless, one crucial issue remains that optimization of computer system in governments of development countries is insufficient due to lack of experienced parties and human resource and lack of adequate solutions. Therefore, responding this issue, JICA OKINAWA holds seven kinds of computer courses for Chief Information Officer, Project Management, Database Management/Specialist, Information Security, and Web Application Development (Open Source Software/Vendor).

Especially, out of these seven courses, the course of Database Management is expected to support development and maintenance of Database management for e-Government promotion in developing countries.

<Structure of IT Courses>

Category		Consultation	Project Management	IT Specialist			Application Specialist	
Specialty		Information Technology (IT)	System Development Application Development System Integration	Database		Security	Business Application System	
High	Lev. 7							
	Lev. 6							
	Lev. 5							
Middle	Lev. 4	Chief Information Officer	Project Management					
	Lev. 3			Database Specialist	Database Management	Information Security	Web Application Development (Vendor)	Web Application Development (Opensource)
Entry	Lev. 2							
	Lev. 1							

Structure of IT Courses is based on "Skill Standards for IT Professionals (ITSS)" published by the Minister of Economy, Trade and Industry(METI) of Japan.

For what?

This training program aims to develop human resource for database management of public organizations based on the Open Source Software technology.

Upon completion of this course, participants are expected to :
- ➤ Disseminate the technical knowledge and skills for development and maintenance of database management system in to organizations.
- ➤ Do conceptual, logical (data-modeling), and physical designs of a database.
- ➤ Do creation and operational management of a database system

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For whom?

This program is offered to ministries and/or agencies in a central government and/or local government authorities.

\<Intended Participants\>
- ➤ Database Specialist Officers of organizations.
- ➤ IT Officers who are expected to become Database Specialist.
- ➤ IT Officers who develop human resources in charge of database management system.
- ➤ IT Officers who develop and maintain database management system.

How?

This training program firstly offers lectures, exercises and observations to learn and study basic and applied knowledge and skills for database management for E-Government and, at the final stage of the program in Japan, a four-week workshop will ensure training participants what they have learned and studied through those lessons, exercises and observations mentioned previously. The participants are expected to make an action plan describing how the participant will disseminate what the participants have learned and noted into their organizations and/or related organizations.

II. Description

1. **Title (J-No.):** Database Specialist for E-Government Promotion (J10-00806)

2. **Period of program**

Duration of whole program:	June 2010 to December 2011
Preliminary Phase:	June 2010 to July 2010
(in a participant's home country)	
Core Phase in Japan:	July 13 to December 8, 2010
Finalization Phase:	December 2010 to December 2011
(in a participant's home country)	

3. **Target Regions or Countries**

   Philippines, Botswana, Tanzania, Thailand, Cambodia, Panama, Palestine and Cameroon

4. **Eligible / Target Organization**

   This program is designed for ministries and/or agencies in a central government and/or local government authorities.

5. **Total Number of Participants**

   Twelve (12) participants.

6. **Language to be used in this program:** English

7. **Program Objective:**

   At the end of the program, the technical knowledge and skills for development and maintenance of database management system will be disseminated.
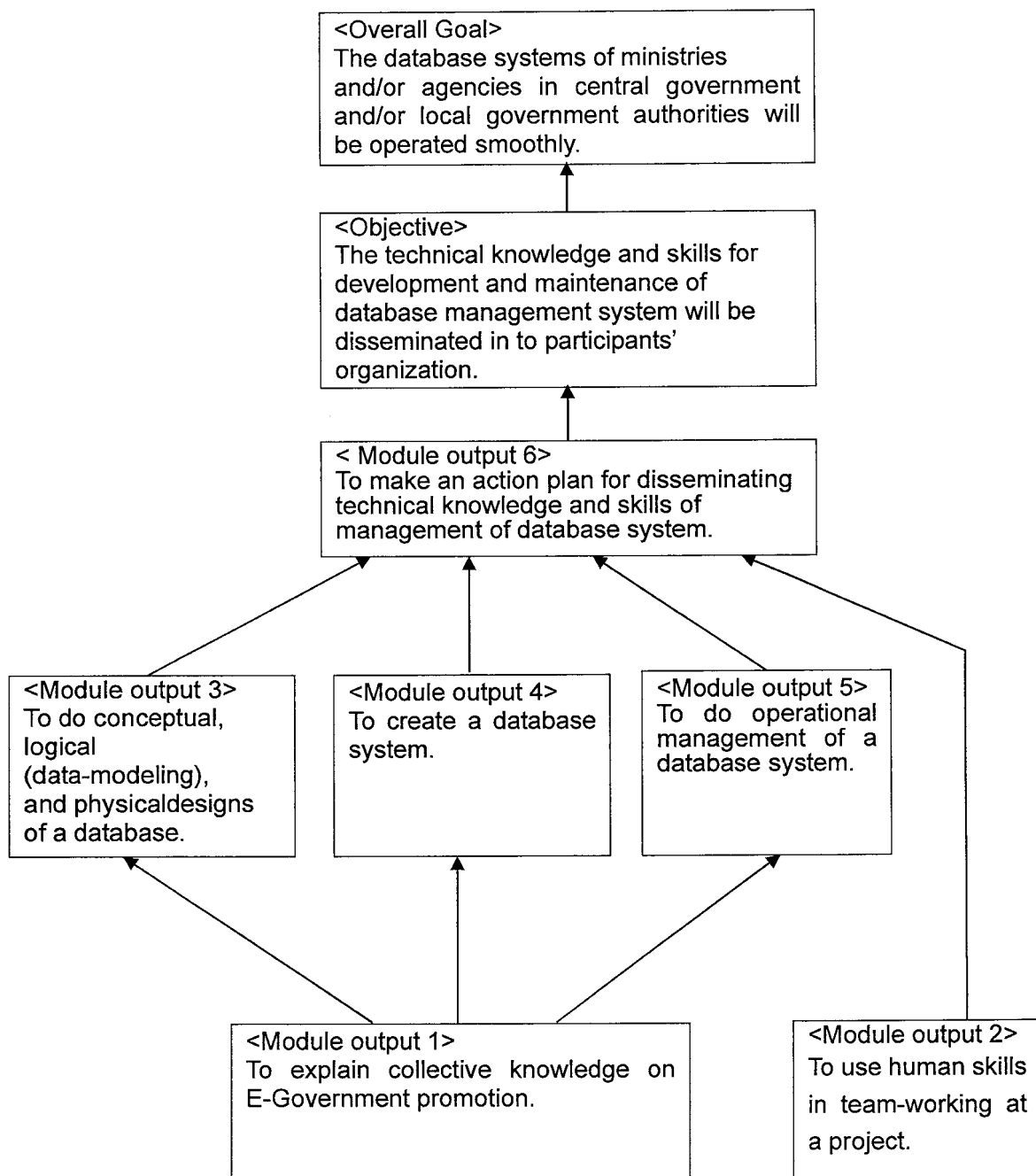
8. **Overall Goal**

   The database systems of ministries and/or agencies in central government and/or local government authorities will be operated smoothly.

9. Expected Module Output and Contents:

This program consists of the following components. Details on each component are given below:

<Structure of the program>

<Overall Goal>
The database systems of ministries and/or agencies in central government and/or local government authorities will be operated smoothly.

<Objective>
The technical knowledge and skills for development and maintenance of database management system will be disseminated in to participants' organization.

< Module output 6>
To make an action plan for disseminating technical knowledge and skills of management of database system.

<Module output 3>
To do conceptual, logical
(data-modeling),
and physicaldesigns
of a database.

<Module output 4>
To create a database system.

<Module output 5>
To do operational management of a database system.

<Module output 1>
To explain collective knowledge on E-Government promotion.

<Module output 2>
To use human skills in team-working at a project.

(1) Preliminary Phase in a participant's home country
(June 2010 to July 2010)
Participating organizations make required preparation for the Program in the respective country.

Expected Module Output	Activities
Inception report is formulated	Formulation and submission of Inception Report

(2) Core Phase in Japan
(July 13 to December 8, 2010)
Participants dispatched by the organizations attend the Program implemented in Japan.

#	Subjects	Topics / Objectives	Methods	Days (*1)
<Module 1> Collective knowledge on E-Government promotion				
1	Introduction to E-Government	Development methodology in unification of direction of governance and computer system. 1. Understand the objectives of E-Governments, the E-Government readiness status and best practice in different countries. 2. Understand general service contents of E-Government. 3. Explain the results of examination and analysis of your country's readiness status.	Lecture and Exercise	3
2	Introduction to EA	Necessity of EA for E-Governments and procedure for making EA. 1. Understand the background and necessity of reform methods that retains the consistency between the information system and services necessary to realize E-Government. 2. Understand the procedure for making EA. 3. Understand EA readiness status in different countries. 4. Understand the advantages and procedures of using reference models in making "To-Be" models. 5. Understand the organizational scheme necessary to make and manage EA.	Lecture and Exercise	2
3	Problems and Solutions for Open Source Software Introduction	Trend of open source introduction and its problems. 1. Explain solutions to problems when a public organization introduces open source software. 2. Explain points to consider when introducing open source software, through examples. 3. Explain information resources and communities related to open source software on the Internet.	Lecture and Exercise	2

4	Security Basics	Necessity of information security, general outline of security measures, and security design.	Lecture and Exercise	3
		1. Explain the necessity of information security. 2. Explain how security measures are used. 3. Understand the importance of information security management. 4. Explain the appropriate security measures against threats.		
5	Project Management Basics	Major system development methodologies and fundamental theory of project management applying PMBOK.	Lecture and Exercise	3
		1. Understand a fundamental project management methodology of applying PMBOK (the de facto standard of project management). 2. Explain basic characteristics of each development methodologies (waterfall, prototype, iterative, package) and the role of each process, then explain selection of the suitable methodology for specific systems. 3. Explain cost estimation for system development. 4. Explain an outline of making development schedule and quality management method.		
6	Object Oriented Basics	Basic concepts and advantages of object oriented technology.	Lecture and Exercise	1
		1. Explain the basic concepts of object oriented technology. 2. Explain the advantages of object oriented system development.		
<Module 2> Human skills in team-working at a project				
7	Leadership Training	Understanding leader's role, coaching method, and facilitation technique.	Lecture and Exercise	3
		1. Explain leadership of information system project leader. 2. Explain coaching skill that project leader needs. 3. Explain facilitation that plans and promotes meetings of projects effectively.		
8	Negotiation	Negotiation skills with stakeholders to a project.	Lecture and Exercise	2
		1. Smoothen negotiations as a representative of an ICT project, and 2. Make a consensus inside and/or outside of a project.		
9	Proposal Writing	Skills of drafting proposals to stakeholders to a project.	Lecture and Exercise	3
		1. Explain how to draft a proposal, 2. Draft a proposal, and 3. Evaluate others' proposals and advise adequately.		

10	Presentation for Dissemination	Presentation techniques using the presentation tool on PC. 1. Explain the factors involved in an effective presentations. 2. Plan efficient promotional activities to spread new technology and techniques, 3. Explain procedures and points to consider when planning the promotion activity. 4. Design effective presentation contents. 5. Give instruction in new technology and techniques.	Lecture and Exercise	3
<Module 3> Conceptual, logical (data-modeling), and physical designs of a database				
11	MySQL Database Design	Database structure, design procedure, data normalization, and database design exercise based on given requirements. 1. Explain the database design procedure. 2. Create ER models. 3. Normalize data. 4. Explain the effective usage of index. 5. Design the database structure based on given requirements.	Lecture and Exercise	3
12	Database Design Practical Exercise	Database design based on given a requirement definition. 1. Create ER diagrams based on given a requirement definition. 2. Create table design documents from ER diagrams.	Lecture and Exercise	2
13	Performance Design	Methods of the system performance design and assessment: · System performance design and assessment procedure, and · System performance tuning. 1. Understand the procedure of performance design and evaluation. 2. Understand how to set target performance. 3. Use the queuing theory. 4. Understand basic techniques to improve performances.	Lecture and Exercise	2
14	Reliability Design	RASIS (Reliability, Availability, Serviceability, Integrity and Security) as a reliability standard guideline and measurements (MTBF, MTTR, AVAILABILITY). 1. Understand the causes of failures in information systems. 2. Understand fundamental theories of reliability design. 3. Understand techniques to improve reliability of information system. 4. Understand the procedure of reliability design and apply it to a instance.	Lecture and Exercise	1

15	Observation tours	Observations relating to Web application development in Okinawa and Main Islands in Japan each, and comparison between both observations 1. Explain how E-Government system is incorporated into actual societies in Japan, 2. Explain how the issues happened in the E-Government promotion in Japan were solved, 3. Explain what are present issues in promotion of computerization in Japan, 4. Discuss what is the direction of solution to the issues mentioned above #3., and 5. Compare differences in E-Government situation between Okinawa and Main Islands in Japan and explain what may be used into home countries.	Observation	5
<Module 4> Creation of a database system				
16	PHP Programming	Programming method using PHP. 1. Understand the outline of PHP. 2. Explain the basic grammar of PHP. 3. Make programs using PHP.	Lecture and Exercise	3
17	Database Application Development Using PHP	Database combined web application development using PHP. 1. Explain the outline of web application combined with database using PHP. 2. Make web applications using MySQL combined with PHP.	Lecture and Exercise	4
18	Software Testing	Necessity of testing, test planning and evaluation of software quality. 1. Understand the purposes of testing. 2. Explain how to plan tests using test techniques. 3. Understand how to execute and evaluate tests effectively.	Lecture and Exercise	2
19	Database Basics (MySQL)	Database functions and characteristics, how to use SQL commands, and creation of database. 1. Understand relational database functions and characteristics. 2. Select, update, delete and insert data by SQL. 3. Explain about database objects (table, index, view, sequence and synonym). 4. Create tables, indexes and views.	Lecture and Exercise	3

20	Linux Basics	Outline of Linux system and basic commands. 1. Explain how to use basic commands of Linux. 2. Explain how to operate files and directories. 3. Explain how to use vim(vi) editor. 4. Explain how to use network commands of Linux. 5. Explain about shells and write shell scripts.	Lecture and Exercise	4
21	Linux System Administration	Administration of Linux system. 1. Explain how to install the Linux system. 2. Understand the structure of start up and shut down, and to be able to explain how to start up or shutdown the system safely. 3. Explain how to manage the users. 4. Explain how to manage software. 5. Explain how to administrate the file system and the network.	Lecture and Exercise	3
22	MySQL Database Construction	Installation of the MySQL database management system, creation of the database server, user management, and network configuration. 1. Understand the outline and/or structure of the MySQL database. 2. Understand the installation process of the MySQL. 3. Understand the user registration and database creation. 4. Understand the manipulation of the data by exercise.	Lecture and Exercise	2
<Module 5> Operational management of a database system				
23	MySQL Database Backup and Recovery	MySQL database backup and recovery. 1. Explain types of backup and recovery of the MySQL database. 2. Explain methods of backup and recovery of the MySQL database. 3. Backup and recover the MySQL database.	Lecture and Exercise	2
24	MySQL Database Tuning	Database structure, setting parameters for tuning, and use of various tuning tools. 1. Explain the tuning methods of the database. 2. Explain how to use each tuning tool. 3. Explain the database structure and parameters for tuning. 4. Explain how to code the most appropriate SQL statement.	Lecture and Exercise	3

25	Data Migration	Migration of a group of data from one database to another one.	Lecture and Exercise	2
		1. Compare data structures of two Database Management System. i.e. MySQL and SQL Server. 2. Make a plan of data migration between two DBMSs. 3. Migrate the data between two DBMSs.		
26	Construction and Operation of SQL Server	Installation of the SQL Server database management system, creation of the database server, user management, and network configuration.	Lecture and Exercise	3
		1. Explain structures of SQL Server database system. 2. Create the database server and set up the environment, and 3. Explain methods of database user registration and management.		
<Module 6> Making an action plan for disseminating technical knowledge and skills of management of a database system.				
27	Workshop	Database design and development based on a given user requirement. Carry out the project concerned project management factors, then analyze and assess the developed system.	Exercise	20
		1. Design, develop, and assess a database system based on the user requirements. 2. Manage and carry out the development project.		
28	Action Plan	Planning an action plan after going back to home countries based on notes from the results of the workshop mentioned above.	Exercise	2
		1. Explain the methods to establish a detailed plan how to use the knowledge attained in this training program after returning to your country. 2. Explain the methods to enhance the effectiveness of the action plan by considering a response against anticipated obstacles, and 3. Create a checklist to monitor the implementation of the action plan for three (3) months later, six (6) months later, and twelve (12) months later.		

<Appendix>		
29	- Course Orientation, - Pretest, - Self-study, - Final Examination, - Course Evaluation, and - Closing Ceremony	4
	Total training Days	95
<Miscellaneous >		
30	- Opening Ceremony, - General Orientation, and - International Exchange Program with Local Communities(*2)	4
	Total Working Days	99

*1: A working day has six (6) working hours. Total working hours are 570 hours.
*2: See at the Section V. "Other Information" below.

JICA OKINAWA prepares a PC for each participant and servers, which have followings software:
- Microsoft Windows Vista Business edition,
- Microsoft Office Professional 2007,
- Fedora Linux,
- MySQL,
- Windows Server 2003 Enterprise Edition, and
- SQL Server

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(3)Finalization Phase in a participant's home country
Participating organizations produce final outputs by making use of results brought back by participants. This phase marks the end of the Program.

Expected Module Output	Activities
To implement an interim report (action plan)	Each organization of the training participant is required to implement its "Action Plan", which the training participant has formulated to solve an issue on database management to his/her organization while having stayed in Japan. After the training participant returning to the home country, the participant and his/her organization are expected to review the "Action Plan", and to conduct the revised action plan. Every organization is required to submit a "Performance Report of Action Plan" to JICA OKINAWA at three (3) months and six (6) months respectively after the participant has returned to home country. JICA OKINAWA will make advices to ex-participants based on the reports in cases with help of course instructors. Finally, the organization is required to submit a "Completion Report" to report the results of this activity to JICA office or Embassy of Japan in the participant's country at twelve (12) months after the participant has returned to home country.

III. Conditions and Procedures for Application

1. Expectations for the Participating Organizations:

(1) This program is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Participating organizations are expected to use the project for those specific purposes.

(2) This program is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the project to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.

(3) As this program is designed to facilitate organizations to come up with concrete solutions for their issues, participating organizations are expected to make due preparation before dispatching their participants to Japan by carrying out the activities of the Preliminary Phase described in section II-9 .

(4) Participating organizations are also expected to make the best use of the results achieved by their participants in Japan by carrying out the activities of the Finalization Phase described in section II-9.

2. Nominee Qualifications:

Applying Organizations are expected to select nominees who meet the following qualifications.

(1) Essential Qualifications

1) **Current Duties**: be an officer or a staff member concerned with database management for computerization and/or E-Government programs in ministries and/or agencies in a central government and/or local government authorities.

2) **Experience in the relevant field**: have three (3) to five (5) years experience of application system development or database management.

3) **Educational Background:** be a graduate of university

4) **Language**: have a competitive command of spoken and written English equivalent to TOEFL iBT 79 or better (This program includes active participation in discussions, action plan development, thus requires high competence of English ability. Please attach a photocopy of an official certificate for English ability such as TOEFL, TOEIC, IELTS etc, if possible).

5) **Health**: must be in good health, both physically and mentally, to participate in the Program in Japan.

※Pregnancy : There is higher risk for pregnant women and people with chronic diseases to cause serious medical consequences when infected with the new Influenza A (H1N1) virus according to the past cases.

Under the pandemic situation of the new Influenza, pregnant applicants shall

not be accepted for the time being.

And applicants who suffer from chronic diseases, such as respiratory illness, cardiac disease, metabolic disease (diabetes, etc), renal dysfunction and immune insufficiency (systemic steroid administration, etc), shall not be accepted in principle.

However, for those applicants with the chronic diseases, if they and their organizations express strong interest in participating in training programs, JICA shall accept them as an exceptional case after receiving a letter of consent from themselves and their organizations.

Please ask national staffs in JICA office for the details.

6) Must not be serving any form of military service.

(2) Recommendable Qualifications

1) **Age:** be between the ages of thirty (30) and forty-five (45) years

2) **Organizations:** Those who belong to the same organization as the participants of the following courses held in JICA OKINAWA in the JFY 2008 and 2009 are more desirable.(Please note that the same participants as 2008 or 2009 are not acceptable)

(July 2008 – June 2010);

- Chief Information Officer (CIO) for E-Government Promotion (A)
- Chief Information Officer (CIO) for E-Government Promotion (B)
- Project Management for E-Government Promotion
- Database Specialist for E-Government Promotion
- Database Management for E-Government Promotion
- Information Security for E-Government Promotion
- Web Application Development (Vendor) for E-Government Promotion
- Web Application Specialist (Open Source) for E-Government Promotion

3. **Required Documents for Application**

(1) Application Form: The Application Form is available at the respective country's JICA office or the Embassy of Japan.

(2) Nominee's English Score Sheet: to be submitted with the filled Application Form (or the filled Form A2A3). If you have any official documentation of English ability (e.g., TOEFL, TOEIC, IELTS), please attach it (or a photocopy) to the application form.

(3) Questionnaire: to be submitted with the filled Application Form (or the filled Form A2A3). Fill in the form shown in the Section VI "Annex" of this General Information, and submit it with the Nomination Form. **You may be disqualified if you do not submit the questionnaire with the application form.**

(4) Applicants are strongly requested to typewrite the Application Form

and Questionnaire. There are many applicants disqualified from the selection because of the illegible letter in those documents.

4. **Procedure for Application and Selection:**

   (1) Submitting the Application Documents:

   Closing date for application to the JICA Center in JAPAN: **May 13, 2010**
   Note: Please confirm the closing date set by the respective country's JICA office or Embassy of Japan of your country to meet the final date in Japan.

   (2) Selection:

   After receiving the document(s) through due administrative procedures in the respective government, the respective country's JICA office (or Japanese Embassy) shall conduct screenings, and send the documents to the JICA Center in charge in Japan, which organizes this project. Selection shall be made by the JICA Center in consultation with the organizations concerned in Japan based on submitted documents according to qualifications. *The organization with intention to utilize the opportunity of this program will be highly valued in the selection.*

   (3) Notice of Acceptance

   Notification of results shall be made by the respective country's JICA office (or Embassy of Japan) to the respective Government by **not later than June 14, 2010.**

5. **Conditions for Attendance:**

   (1) to observe the schedule of the program,

   (2) not to change the program subjects or extend the period of stay in Japan,

   (3) not to bring any members of their family,

   (4) to return to their home countries at the end of the program in Japan according to the travel schedule designated by JICA,

   (5) to refrain from engaging in political activities, or any form of employment for profit or gain,

   (6) to observe the rules and regulations of their place of accommodation and not to change the accommodation designated by JICA, and

   (7) to participate the whole program including a preparatory phase prior to the program in Japan. Applying organizations, after receiving notice of acceptance for their nominees, are expected to carry out the actions described in section II -9 and section III-4.

IV. Administrative Arrangements

1. Organizer:
(1) Name: JICA OKINAWA

(2) Contact: Training Program Division,JICA OKINAWA

E-mail: oicttp@jica.go.jp

2. Implementing Partner:
(1) Name: IT Training Joint-venture Group led by FUJITSU LIMITED.

(2) Contact: Mr. Katsuhisa FURUKAWA

Director of IT Training Joint-venture Group

TEL: +81-98-874-3866　FAX: +81-98-874-3867

E-mail: followup@itc.jica-oic.jp

(3) IT Training Joint-venture Group is consisted of the following 5 companies.
- FUJITSU LIMITED
- FUJITSU LEARNING MEDIA LIMITED
- OKINAWA FUJITSU SYSTEMS ENGINEERING LIMITED
- NIPPON TELEGRAPH AND TELEPHONE EAST CORPORATION.
- NTT DATA CORPORATION

3. Travel to Japan:
(1) Air Ticket: The cost of a round-trip ticket between an international airport designated by JICA and Japan will be borne by JICA.

(2) Travel Insurance: Term of Insurance: From arrival to departure in Japan. The traveling time outside Japan shall not be covered.

4. Accommodation in Japan:
JICA will arrange the following accommodations for the participants in Japan:

JICA Okinawa International Center (JICA OKINAWA)
Address: 1143-1 Aza-Maeda, Urasoe-Shi, Okinawa 903-0804, Japan
TEL:　81-98-876-6000　FAX:　81-98-876-6014
(where "81" is the country code for Japan, and "98" is the local area code)

If there is no vacancy at JICA OKINAWA, JICA will arrange alternative accommodations for the participants.

5. Expenses:
The following expenses will be provided for the participants by JICA:

(1) Allowances for accommodation, living expenses, outfit, and shipping

(2) Expenses for study tours (basically in the form of train tickets.

(3) Free medical care for participants who become ill after arriving in Japan (costs related to pre-existing illness, pregnancy, or dental treatment are <u>not</u> included)

(4) Expenses for program implementation, including materials
For more details, please see p. 9-16 of the brochure for participants titled "KENSHU-IN GUIDE BOOK," which will be given to the selected participants before (or at the time of) the pre-departure orientation.

6. Pre-departure Orientation:

A pre-departure orientation will be held at the respective country's JICA office (or Japanese Embassy), to provide participants with details on travel to Japan, conditions of the workshop, and other matters.

V. Other Information

1. Climate in Okinawa

Okinawa is located in sub-tropical zone (southern edge of Japan) however climate varies depending upon seasons. While it is hot as well as heavily humid in summer season (June through October), it becomes a bit chilly due to the strong windy in winter season (December through March). So, participants are recommended to bring <u>suitable clothing</u> (details are mentioned in below 4.)

The following diagram is the flow of temperature in Urasoe city where JICA Okinawa (or "Okinawa Kokusai Center" in Japanese) is located (Data source: http://www.city.urasoe.lg.jp/images/library/File/kikakubu/kikaku/tokei/420/01_%E5%9C %9F%E5%9C%B0_1%EF%BD%9E.xls).

The flow of temperature in Urasoe city in 2008
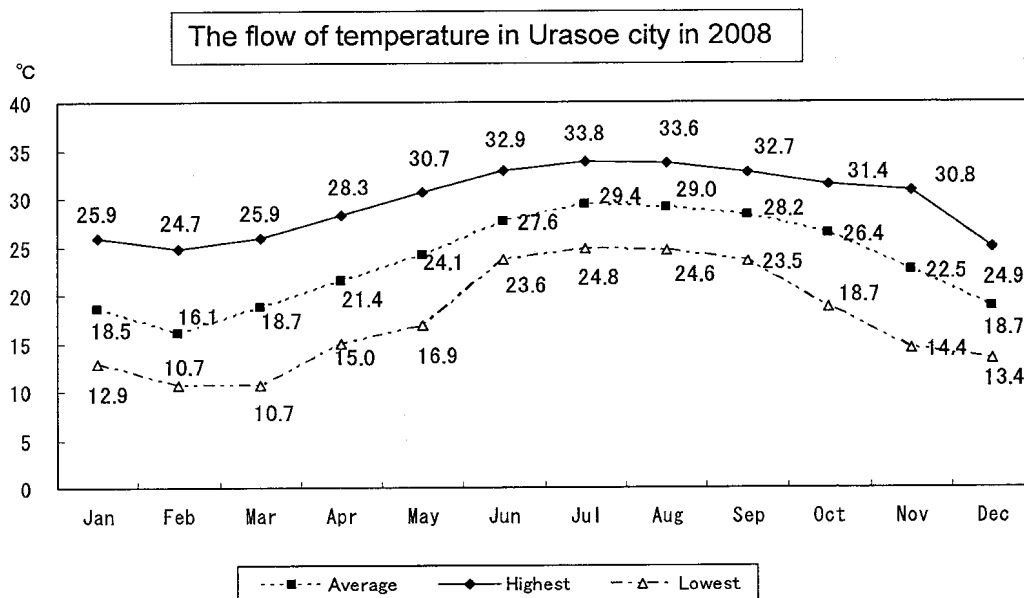
2. Main facilities in JICA OKINAWA

JICA OKINAWA is equipped with a variety of facilities for training and welfare activities such as seminar rooms, a library, a computer room (connected to the Internet), accommodation rooms (details are mentioned in below 3.), a dining hall, a clinic for medical consultation, a gym, a tennis court, a play-ground, a swimming pool (available from May to October), a Japanese-style room for tea ceremony and a recreation room.

Supplementary, "HALAL" meals for the Muslim and vegetarian meals are available in the dining hall.

3. Accommodation in JICA OKINAWA

JICA OKINAWA's accommodation building has three stories and 118 single rooms. Training participants basically use these single rooms. Every single room is furnished with a bed, a desk, a chair, a TV equipped with video, a DVD player, room lamps, a safety box, a bathroom and a telephone set which enables you to call inside JICA OKINAWA and receive all incoming calls including international calls.

Accommodation building is equipped with laundry room on each floor. And also washing machines and irons are available for free. However, towels and toiletries are not available and cooking facility is not equipped. Cooking in the room is strictly prohibited.

4. Outfit

It is recommended to bring suitable clothing depending upon the season, especially ensure to have warmed enough clothes if your program runs through the winter season.

There are a few occasions like opening and clothing ceremonies when training participants are kindly requested to wear formal clothing. Nevertheless, casual clothing is acceptable even during training ours of most of the training program.

If your training program includes practices such as plant visit or outdoor activities, suitable uniform/clothing will be provided by JICA or a visiting site upon arrival.

5. Environmental conservation activities in JICA OKINAWA

JICA OKINAWA emphasizes on the environmental conservation activities such as energy saving, rubbish separation and recycling etc. JICA OKINAWA has been certified ISO14001 (International Organization for Standardization) since Oct, 2004 and renewed it in Oct, 2007. ISO 14001 is the international specification for an environmental management system. Therefore, training participants are also kindly requested to cooperate to these activities during stay in JICA OKINAWA. Details are instructed by a staff member of JICA OKINAWA at beginning of the training program.

6. Activities out of training program

JICA OKINAWA offers a various kinds of welfare activities for the participants such as a home-stay program to the local family, exposition of Japanese/Okinawa traditional cultures and Japanese language/conversation classes etc. Training participants can try any of them whenever sheets are available.

7. International Exchange Program with Local Communities

JICA encourages international exchange between JICA participants and local communities.

Therefore, participants are strongly recommended to bring their national or traditional

dress and materials like photographs, video tapes, DVDs and audio CDs that show their countries' interesting culture. This may make the exchange program more fruitful.

Furthermore, any other items which may be used to exhibit your culture are welcomed. JICA OKINAWA has displays which introduce world culture to visitors.

8. For your Information

Information of Okinawa is available at following URLs.

(1) HP of Urasoe city: http://www.8761234.jp/kokusai/english/index.html

Basic information of Urasoe city is covered in English.

(2) HP of Okinawa Prefecture: http://www.pref.okinawa.jp/english/index.html

Basic information of Okinawa prefecture is covered (Urasoe city is one of the municipalities of Okinawa prefecture) in English.

(3) HP of Okinawa Convention & Visitors Bureau:

http://www.ocvb.or.jp/index.php?current=General_Page&action=Top_Page&mode=isel&lang=en

More information is available at the reception of JICA OKINAWA.

VI. ANNEX:

Please fill out the Forms attached to ANNEX1 and ANNEX2, and submit them along with the filled Application Form (or the filled Form A2A3).

ANNEX 1

APPLICANTS INFORMATION PROCESSING SYSTEM EXPERIENCE

ANNEX 2

COUNTRY REPORT

APPLICANTS INFORMATION PROCESSING SYSTEM EXPERIENCE

Please answer to all the items below. Please fill the blanks in detail as much as possible. Your information provided here will be a criterion for selection;

Program Name: " DATABASE SPECIALIST FOR E-GOVERNMENT PROMOTION " (J10-00806)

Surname	Other name

Applicant's Name: "_____   _____ "

1. Experience in Information Processing Field
How long have you been working in the Information Processing field until now?

Job Title	Job Description		Length
Chief Information Officer	Planning, determining and creating information strategy		Year(s)
IT Division Manager	Management of Information Processing System Division/Section		Year(s)
Project Manager	Management of Information Processing System Development Project		Year(s)
System Analyst	Analyzing current problems and planning a new system		Year(s)
IT Architect	Analyzing business and design architecture of Information Processing System		Year(s)
Application Specialist	Design	Design application programs	Year(s)
	Coding and test	Coding and testing application programs	Year(s)
Network Specialist	Design	Designing, networks	Year(s)
	Administration and Maintenance	Administrating and maintaining networks	Year(s)
Database Specialist	Design	Designing database	Year(s)
	Administration and Maintenance	Administrating and maintaining database	Year(s)
System Operator	Operating an Information Processing System daily		Year(s)
Instructor	Conduction training courses for Information Processing System Personnel		Year(s)
Data Entry	Creating data files to be processed by Information Processing Systems		Year(s)
Other if any :			Year(s)

2. Programming language Experience

What kind of programming language have you ever used in the business field ?

		1	2	3	4
Programming Language	1. COBOL	☐	☐	☐	☐
	2. C	☐	☐	☐	☐
	3. C++	☐	☐	☐	☐
	4. Basic	☐	☐	☐	☐
	5. Java	☐	☐	☐	☐
	6. Perl	☐	☐	☐	☐
	7. Visual Basic	☐	☐	☐	☐
	8. HTML	☐	☐	☐	☐
	9. PHP	☐	☐	☐	☐
	X. Others ( )	☐	☐	☐	☐

1 : I can't do it, or never heard of it.

2 : I've heard how to do it.

3 : I can accomplish it with some technical assistance.

4 : I can accomplish it all by myself.

3. Database Experience

What kind database have you ever used in the business field ?

		1	2	3	4
Database	1. Oracle	☐	☐	☐	☐
	2. PostgreSQL	☐	☐	☐	☐
	3. MySQL	☐	☐	☐	☐
	4. ACCESS	☐	☐	☐	☐
	5. SQL Windows	☐	☐	☐	☐
	6. INFORMIX	☐	☐	☐	☐
	7. FoxPro	☐	☐	☐	☐
	8. Dbase	☐	☐	☐	☐
	9.Sybase	☐	☐	☐	☐
	X. Others ( )	☐	☐	☐	☐

1 : I can't do it, or never heard of it.

2 : I've heard how to do it.

3 : I can accomplish it with some technical assistance.

4 : I can accomplish it all by myself.

4. Network Administration Experience

What kind of network administration have you ever experienced in the business field?

	1	2	3	4
Client Configuration/Administration	☐	☐	☐	☐
DHCP Server Configuration/Administration	☐	☐	☐	☐
Windows Domain Server Configuration/Administration	☐	☐	☐	☐
NFS/NIS server Configuration/Administration	☐	☐	☐	☐
Windows File share Sever Configuration/Administration	☐	☐	☐	☐
Web server Configuration/Administration	☐	☐	☐	☐
Mail server Configuration/Administration	☐	☐	☐	☐
DNS Configuration/Administration	☐	☐	☐	☐
Proxy server Configuration/Administration	☐	☐	☐	☐
Router Configuration/Administration	☐	☐	☐	☐
Switching HUB Configuration/Administration	☐	☐	☐	☐
Firewall Configuration/Administration	☐	☐	☐	☐
SNMP Manager Administration	☐	☐	☐	☐

1 : I can't do it, or never heard of it.

2 : I've heard how to do it.

3 : I can accomplish it with some technical assistance.

4 : I can accomplish it all by myself.

5. Network Administration Experience

What kind of operating system(s) have you ever used?

OS	1	2	3	4
1. Unix	☐	☐	☐	☐
2. Linux	☐	☐	☐	☐
3. Windows Server 2003	☐	☐	☐	☐
4. Windows NT Server	☐	☐	☐	☐
5. Windows XP	☐	☐	☐	☐
6. Windows 2000	☐	☐	☐	☐
7. Windows Me/98/95	☐	☐	☐	☐
X. Others ( )	☐	☐	☐	☐

1 : I can't do it, or never heard of it.

2 : I've heard how to do it.

3 : I can accomplish it with some technical assistance.

4 : I can accomplish it all by myself.

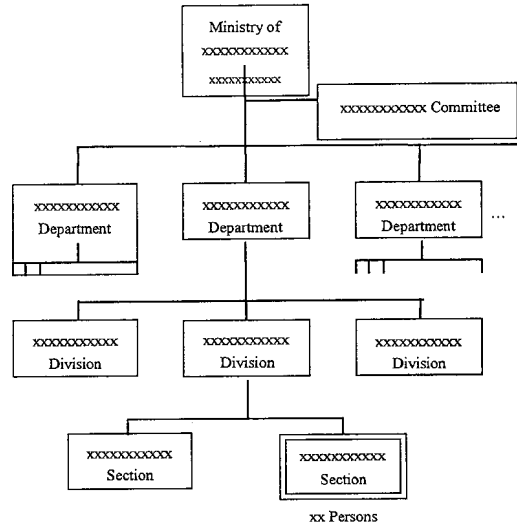## 6. Configuration of the Information Processing System

Please describe any information you have, if any, on the information processing system including hardware and software (packages and application programs) in your organization.

		Number of hardware	Remarks
Server	Windows File share		OS ( )
	DHCP		OS ( )
	Windows Domain		OS ( )
	DNS		OS ( )
	Mail		OS ( )
			Software ( )
	Web		OS ( )
			Software ( )
	Proxy		OS ( )
			Software ( )
	NFS/NIS		OS ( )
	Application		OS ( )
			Software ( )
	Database		OS ( )
			RDBS ( )
Client			OS ( )
			Software ( )
			Others ( )
Networking	1. Router		Product Name ( )
	2. Switching hub		Product Name ( )
	3. Firewall		Product Name ( )
	X. Others		Product Name ( )
Internet	Network Service		Telephone line / ISDN / leased line / DSL
	Line Speed		bps

7. Organization Chart

Referring to the example, please attach the chart of your organization and indicate your department / division / section with a double line.

⟨Organization Chart Example⟩

8. Job Description

As an Information Processing Personnel, what kind of job are you going to perform after completion of the course?

Specify and / or indicate your job title and describe briefly the job content.

Job Title		Job Description
After the Program	☐ Chief Information Officer ☐ IT Division Manager ☐ Project Manager ☐ System Analyst ☐ Application Specialist ☐ Network Specialist ☐ Database Specialist ☐ Security Specialist ☐ _____	

9. Training Subject concerned with the job and IT issues in your department

Referring to the training subjects described in Page 2-3, what is / are the most important subject(s) to carry out your present and / or future job?

	Training Subject	IT issues in your department which are solved using knowledge of a subject.
1) Priority		
2) If any :		
3) If any :		

10. Action Plan

This training program is a type of **TRAINERS TRAINING**, which gives training participants knowledge and skills to solve issues which arises daily jobs in the training participant's organization.

Please write issues which your organization is interested in to solve as the outputs of this training program.   Some of the issues written will be topics of the action plan which each training participant is required to draft during the core phase in Japan.

	Issues	Why is your organization interested in solving these issues?	Solution
1			
2			
3			
4			

I certify that the above statements made by me in this form are true to the best of my knowledge.

Date : .... Signature : ....

COUNTRY REPORT

Please describe in detail as much as possible.

Program Name: " DATABASE SPECIALIST FOR E-GOVERNMENT PROMOTION " (J10-00806)

	Surname	Other name

Applicant's Name: "_____ | _____ "

1. National E-Government promotion policy
   (For improving citizen services, ICT promotion within the government, etc.)

(1) Name of the policy

(2) Organization for the promotion policy

(3) Outline of the policy
   (Background, issues to be solved, solutions, or implementation plans, etc.)

2．National ICT promotion policy
   （Private sector cultivation and assistance, etc.）

(1) Name of the policy

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(2) Organization for the promotion policy

```
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(3) Background of the policy

```
Total yearly sales of ICT industry (US$): (including foreign corporations)


Percentage of the domestic corporation's yearly sales in the above (US$):


Internet penetration rates:


Others:
```

(4) Outline of the policy
   （Solutions, or implementation plans, etc.）

```
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For Your Reference

JICA and Capacity Development

The key concept underpinning JICA operations since its establishment in 1974 has been the conviction that "capacity development" is central to the socioeconomic development of any country, regardless of the specific operational scheme one may be undertaking, i.e. expert assignments, development projects, development study projects, training programs, JOCV programs, etc.

Within this wide range of programs, Training Programs have long occupied an important place in JICA operations. Conducted in Japan, they provide partner countries with opportunities to acquire practical knowledge accumulated in Japanese society. Participants dispatched by partner countries might find useful knowledge and re-create their own knowledge for enhancement of their own capacity or that of the organization and society to which they belong.

About 460 pre-organized programs cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs are being customized to address the specific needs of different target organizations, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan was the first non-Western country to successfully modernize its society and industrialize its economy. At the core of this process, which started more than 140 years ago, was the *"adopt and adapt"* concept by which a wide range of appropriate skills and knowledge have been imported from developed countries; these skills and knowledge have been adapted and/or improved using local skills, knowledge and initiatives. They finally became internalized in Japanese society to suit its local needs and conditions.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from this *"adoption and adaptation"* process, which, of course, has been accompanied by countless failures and errors behind the success stories. We presume that such experiences, both successful and unsuccessful, will be useful to our partners who are trying to address the challenges currently faced by developing countries.

However, it is rather challenging to share with our partners this whole body of Japan's developmental experience. This difficulty has to do, in part, with the challenge of explaining a body of "tacit knowledge," a type of knowledge that cannot fully be expressed in words or numbers. Adding to this difficulty are the social and cultural systems of Japan that vastly differ from those of other Western industrialized countries, and hence still remain unfamiliar to many partner countries. Simply stated, coming to Japan might be one way of overcoming such a cultural gap.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.

<u>หน่วยงานที่ได้รับการจัดสรรทุน</u>

- สำนักเลขาธิการนายกรัฐมนตรี
- สำนักงานอัยการสูงสุด
- กระทรวงการคลัง (ธนาคารอาคารสงเคราะห์)
- กระทรวงแรงงาน (สำนักงานปลัดกระทรวงแรงงาน)
- กระทรวงวิทยาศาสตร์และเทคโนโลยี
  (สำนักงานพัฒนาวิทยาศาสตร์และเทคโนโลยีแห่งชาติ)
- กระทรวงเกษตรและสหกรณ์ (สำนักงานปลัดกระทรวงเกษตรและสหกรณ์)
- กระทรวงคมนาคม (สำนักงานปลัดกระทรวงคมนาคม)
- กระทรวงสาธารณสุข (สำนักงานปลัดกระทรวงสาธารณสุข)
- กระทรวงพลังงาน (สำนักงานปลัดกระทรวงพลังงาน)

<u>รายละเอียดเกี่ยวกับการสมัครขอรับทุน</u>

ชื่อหลักสูตร....*Database Specialist for E-Government Promotion*

....

วิธีการเสนอชื่อผู้สมัครขอรับทุน คุณสมบัติของผู้สมัครขอรับทุน หลักเกณฑ์การคัดเลือกผู้สมัครขอรับทุน
และผลการพิจารณาให้ทุน จะต้องเป็นไปตามหลักเกณฑ์และวิธีการ ดังนี้

1.   <u>วิธีการเสนอชื่อผู้สมัครขอรับทุน</u>

1.1 หน่วยงานที่ได้รับการจัดสรรจะต้องมีหนังสือเสนอชื่อผู้สมัครขอรับทุน พร้อมทั้งส่งแบบพิมพ์รายละเอียด
เกี่ยวกับผู้สมัครรับทุน (แบบพิมพ์ทุน 1) ที่ติดรูปถ่ายขนาด 1 นิ้ว หรือ 2 นิ้ว จำนวน 1 รูป ไปยัง
สำนักงานความร่วมมือเพื่อการพัฒนาระหว่างประเทศ ภายในวันที่......*2 เมษายน 2553*
ในกรณีที่จำเป็นให้แจ้งรายชื่อและรายละเอียดของผู้สมัครขอรับทุนได้ทางโทรศัพท์ และ/หรือ
โทรสารเป็นการล่วงหน้า ทั้งนี้ <u>สำนักงานฯจะไม่อนุญาตให้ผู้สมัครขอรับทุนที่ไม่มีหนังสือเสนอชื่อ</u>
<u>จากหน่วยงานเข้ารับการทดสอบภาษาอังกฤษ</u>

1.2 จำนวนผู้สมัครขอรับทุนที่ได้รับการเสนอชื่อจะต้องไม่เกิน......*1*......ราย ในกรณีที่หน่วยงานเสนอชื่อผู้สมัคร
ขอรับทุนมากกว่าจำนวนที่ได้กำหนดไว้ข้างต้น สำนักงานฯจะพิจารณาคัดเลือกบุคคลที่ได้รับการเสนอชื่อ
เรียงตามลำดับที่ปรากฏในหนังสือเสนอชื่อจากหน่วยงานตามจำนวนที่กำหนดไว้ข้างต้นเท่านั้น <u>บุคคลที่ปรากฏ</u>
<u>ชื่ออยู่ในลำดับหลังซึ่งเกินจำนวนที่กำหนดไว้ สำนักงานฯไม่อาจพิจารณาให้เป็นผู้สมัครขอรับทุนได้</u>

1.3 ให้ผู้ที่ได้รับการเสนอชื่อไปเข้ารับการทดสอบภาษาอังกฤษ ณ สถาบันการต่างประเทศเทวะวงศ์วโรปการ ถนนกรุงเกษมฯ
ในวันที่......*9 เมษายน 2553*......เวลา 08.45 น. ทั้งนี้ ขอให้ไปตรวจสอบรายชื่อผู้เข้ารับการทดสอบ
หมายเลขที่นั่ง และห้องสอบก่อนเวลาทดสอบ โดยนำ<u>บัตรประจำตัวข้าราชการ/พนักงานหรือบัตรประจำตัว</u>
<u>ประชาชนไปแสดงต่อเจ้าหน้าที่ในวันทดสอบด้วย</u>

2. <u>คุณสมบัติของผู้สมัครขอรับทุน</u>

2.1 ก. <u>สำหรับผู้ที่เป็นข้าราชการ</u>

- ผู้สมัครขอรับทุนจะต้องเป็นข้าราชการพลเรือนตั้งแต่ระดับปฏิบัติการ ขึ้นไปหรือเทียบเท่า หรือมีคุณสมบัติอื่น ๆ
ตามที่กำหนดไว้ในระเบียบว่าด้วยการให้ข้าราชการไปศึกษา ฝึกอบรม และดูงาน ณ ต่างประเทศ (กขต.)

- จะต้องได้รับการบรรจุเป็นข้าราชการหรือโอนมาปฏิบัติงานในหน่วยงานที่เสนอชื่อสมัครรับทุนแล้วไม่น้อย
กว่า 1 ปี <u>นับถึงวันปิดรับสมัครของสำนักงานฯ</u>

ข. <u>สำหรับพนักงานรัฐวิสาหกิจ องค์กรมหาชน และหน่วยงานเอกชน</u>

- จะต้องปฏิบัติงานหรือโอนมาปฏิบัติงานในหน่วยงานที่เสนอชื่อสมัครรับทุนแล้วไม่น้อยกว่า 1 ปี <u>นับถึงวัน</u>
<u>ปิดรับสมัครของสำนักงานฯ</u>

2.2 ไม่อยู่ในระหว่างการสมัครขอรับทุนอื่นที่อยู่ในความดูแลของสำนักงานฯ [ทุนประเภท 1 (ข)]

2.3 กรณีเคยได้รับทุนประเภท 1 (ข) ไปศึกษา ณ ต่างประเทศ จะต้องกลับมาปฏิบัติงานแล้วไม่ต่ำกว่า 2 ปี (ยกเว้น
อาจารย์ในมหาวิทยาลัย หรือสถาบันการศึกษาที่เทียบเท่ามหาวิทยาลัย ต้องกลับมาปฏิบัติงานแล้วไม่ต่ำกว่า 1 ปี)
<u>และในกรณีที่เคยได้รับทุนไปฝึกอบรม จะต้องกลับมาปฏิบัติงานแล้วไม่ต่ำกว่า 1 ปี</u> และกรณีที่เคยได้รับทุน
<u>สัมมนา/ดูงานที่มีระยะเวลาเกินกว่า 1 เดือน</u> จะต้องกลับมาปฏิบัติงานแล้วไม่ต่ำกว่า 1 ปี นับถึงวันปิดรับสมัคร
ของสำนักงานฯ

2.4 กรณีเคย.......

2.4 กรณีเคยได้รับทุนประเภท 1 (ข) เพื่อศึกษาในประเทศ จะต้องกลับมาปฏิบัติงานแล้วไม่ต่ำกว่า 1 ปี (ยกเว้น อาจารย์ในมหาวิทยาลัย หรือสถาบันการศึกษาที่เทียบเท่ามหาวิทยาลัยต้องกลับมาปฏิบัติงานแล้วไม่ต่ำกว่า 6 เดือน) และในกรณีที่เคยได้รับทุนไปฝึกอบรมและสัมมนาหรือดูงาน จะต้องกลับมาปฏิบัติงานแล้วไม่ต่ำกว่า 6 เดือนและ 3 เดือนตามลำดับ นับถึงวันปิดรับสมัครของสำนักงานฯ

2.5 กรณีเคยสละสิทธิ์การสมัครรับทุนที่ดำเนินการผ่านสำนักงานฯ จะต้องสละสิทธิ์มาแล้วไม่ต่ำกว่า 1 ปี นับแต่วันที่ที่ยินยอมให้สละสิทธิ์ถึงวันปิดรับสมัครของสำนักงานฯ

2.6 กรณีที่เคยได้รับทุนและได้ยุติการรับทุนก่อนที่จะสำเร็จหลักสูตร โดยไม่มีเหตุผลอันสมควรและไม่ได้รับอนุญาต จากสำนักงานฯและส่วนราชการที่เกี่ยวข้อง จะไม่มีสิทธิ์สมัครรับทุนใดๆ เป็นเวลา 2 ปี นับแต่วันที่ผู้รับทุนได้ยุติ การรับทุนถึงวันปิดรับสมัครของสำนักงานฯ และในกรณีที่แหล่งทุนแจ้งยุติการให้ทุนศึกษา ฝึกอบรม ดูงาน/สัมมนา หรือปฏิบัติการวิจัย จะไม่มีสิทธิ์สมัครรับทุนใดๆ เป็นเวลา 5 ปี นับจากวันที่สำนักงานฯแจ้งหน่วยงานที่ผู้รับทุนสังกัด

2.7 ต้องมีคุณสมบัติตามที่รัฐบาลและสถาบันของต่างประเทศกำหนดไว้ในสิ่งที่ส่งมาด้วย หมายเลข 1

2.8 กรณีที่แหล่งผู้ให้ทุนกำหนดระดับของผู้สมัครรับทุนไว้ ให้ถือเกณฑ์เปรียบเทียบระดับ ดังนี้
- ระดับต้น (Junior Level)   เทียบเท่าข้าราชการระดับปฏิบัติการ
- ระดับกลาง (Middle Level)   เทียบเท่าข้าราชการระดับชำนาญการ
- ระดับอาวุโส (Senior Level)   เทียบเท่าข้าราชการระดับชำนาญการพิเศษ
- ระดับบริหาร (Executive Level) เทียบเท่าข้าราชการระดับเชี่ยวชาญ

3. หลักเกณฑ์การคัดเลือกผู้สมัครขอรับทุน

3.1 จำนวนผู้สมัครที่จะได้รับการเสนอชื่อให้แหล่งทุนพิจารณาในขั้นสุดท้ายสำหรับหลักสูตรนี้ มีจำนวนไม่เกิน......3.....ราย

3.2 สำนักงานฯจะพิจารณาคัดเลือกผู้ที่ได้รับการเสนอชื่อให้เป็นผู้สมัครรับทุน ตามลำดับดังนี้

ก. ผ่านการทดสอบภาษาอังกฤษตามเกณฑ์ที่สำนักงานฯกำหนด

ข. พิจารณาคัดเลือกผู้สมัครที่ผ่านการทดสอบภาษาอังกฤษตามเกณฑ์ที่กำหนดซึ่งได้คะแนนสูงสุด ของแต่ละหน่วยงานที่ได้รับการจัดสรร จำนวน 1 ราย ให้เข้าสมัครรับทุน

ค. ในกรณีที่จำนวนผู้สมัครในข้อ ข. มีมากกว่าจำนวนตามที่ระบุในข้อ 3.1 สำนักงานฯจะพิจารณา คัดเลือกเพียงเท่าจำนวนที่ระบุไว้ในข้อ 3.1 โดยเรียงตามลำดับจากคะแนนสูงสุด

ง. ในกรณีที่ผู้สมัครจากหน่วยงานอื่นไม่ผ่านการทดสอบภาษาอังกฤษ สำนักงานฯจะพิจารณาคัดเลือก ผู้สมัครที่ผ่านการทดสอบภาษาอังกฤษจากหน่วยงานเดียวกันมากกว่า 1 รายก็ได้ ทั้งนี้ เพื่อให้ครบจำนวน ผู้สมัครที่จะได้รับการเสนอชื่อให้แหล่งทุนพิจารณาตามข้อ 3.1

จ. ในกรณีที่มีผู้สมัครผ่านการทดสอบภาษาอังกฤษตามเกณฑ์ที่กำหนดเพียงรายเดียวหรือมากกว่า แต่มีจำนวน น้อยกว่าที่ระบุไว้ในข้อ 3.1 สำนักงานฯอาจจะพิจารณาคัดเลือกผู้สมัครจากต่างหน่วยงานที่มีผลทดสอบเป็นลำดับ รองลงมา และอยู่ในเกณฑ์ผ่อนผันของสำนักงานฯให้เป็นผู้ได้รับการเสนอชื่อเพื่อให้ครบจำนวนตามข้อ 3.1 ทั้งนี้ ไม่รวมถึงหลักสูตรที่กำหนดหรือเน้นความรู้ความสามารถด้านภาษาอังกฤษของผู้สมัครรับทุนเป็นพิเศษ

4. ผลการพิจารณาให้ทุน

เมื่อสำนักงานฯได้เสนอชื่อและใบสมัครของผู้ที่ได้รับการคัดเลือกไปยังแหล่งผู้ให้ทุนแล้ว <u>ผลการพิจารณา</u> <u>คัดเลือกผู้สมัครเข้ารับทุนในขั้นสุดท้ายขึ้นอยู่กับดุลยพินิจของแหล่งผู้ให้ทุน</u>

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